| | **DETAILS OF APPLICANT:** | | | | --- | --- | --- | | Surname: | Adonu | | | Forename: | Ignacia | | | Position: | Care Assistant | | | Home: | Royan Healthcare | | | **EMPLOYMENT HISTORY:** | | | | Start Date: 20/2/2022 | | Leaving Date: 18/12/2022 | | Job Title: Care Assistant | | In what capacity do you know the applicant: I have known Ignacia as her manager for the past two years at Royan Healthcare where she worked as a care assistant | | Reason for leaving: Finished with her programme and relocation | | Gross annual salary on leaving:  800,000 Naira | | Brief description of duties: Render personal care, offer companionship and observe clients | | | | Referring to the job description, please describe the applicant’s ability to undertake their role: Ignacia have demonstrated exceptional ability to undertake her role as a care assistant. Ignacia possesses good communication skills, highly organised and detail-oriented. | | | | Describe applicant’s time management skills: Ignacia has shown an excellent time management skills | | | | Describe the applicant’s reliability: Ignacia is a very reliable employe | | | | Please inform us of any disciplinary actions that might have been taken against the applicant: | | | | Would you re-employ the applicant? YES | | | | If NO, please indicate why: | | | | Please give details of sickness absence record over the last 2 years (occasions/length of absence/ reasons): | | |  | To your knowledge, has the applicant ever been convicted of a criminal offence (subject to Rehabilitation Of Offenders Act 1974 Provisions)? If yes please give details: | | | --- | --- | | Do you have any other information regarding this application, which you believe, should be known to us as prospective employers? | | | How does the applicant rate in the following areas:  **Poor Average Good Excellent**  **Ability [ ] [ ] [ yes ] [ ]**  **Character [ ] [ ] [ yes ] [ ]**  **Conduct [ ] [ ] [ yes ] [ ]**  **Loyalty [ ] [ ] [ yes ] [ ]**  **Co-operation [ ] [ ] [ yes ] [ ]**  **Trustworthy [ ] [ ] [ yes ] [** ]  **DETAILS OF REFEREE:** | | | **Position: …Manager……………………………………**  **Date: ……8/5/2024…………………………………………**  **Signed: ………………………………………………………………**  **Printed name: …………… Royan Healthcare…………** | **Company details including email address and phone number:**  **Name: Royan Healthcare**  **Email:** [**ifeanyi.izuegbu@royanhealthcare.com**](mailto:ifeanyi.izuegbu@royanhealthcare.com)  **phone: +2348132953221** | | **Company Stamp:** |  | FOR OFFICE USE ONLY  Reference checked and verified by: | | --- | | Signed: ………………………………………………………………….  Printed name:……………………………………………………….. Phone Ref   |  | | --- |   Position: ……………………………………………………………….  Date: …………………………………………………………………….  Comments: ………………………………………………………………………………………………………………… | | |
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